**March 2022 Board Meeting Minutes of LIFE Prep**

**Date:** Monday - March 21, 2022

**Time:** 5:00-6:30 PM

**Location:** LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

**Members in attendance: Nou, Gillian, Leah, Katie, Beth, Mike, Christine**

**Additional- Ms. Sisi, Kelsey, Christyna, Dawn**

**Called to order:** @ 5:06 by Nou

**Agenda:**

1. Conflict of Interest
   * None
2. Consent Items:
   * Review/approve March 2022 agenda
     + Gillian approves
     + Katie seconds
   * Review/approve January 2022 minutes
     + Mike motions
     + Gillian seconds
3. Authorizer Communication – (The Guild)
   * + Automatically renewing contract and moving to a 5 year contract and will move forward working on new goals prior to the April board meeting. They will then send those goals to MDE.
     + Jim is planning a scheduled visit to the school in the next week or two
4. Executive Committee Report – Nou
   * + Discussed May annual meeting, there will be 2 open positions
     + Pang’s term will be ending and hoping to get another parent member
5. Policy Committee Report – Christine
   * + Mike motions to adopt Resolution Regarding Face Coverings and Delegating Authority to Superinternet
     + Christine seconds
       - Discussion- this policy will allow parents/children as well as teachers the option of wearing a mask
       - Will also allow for flexibility to make mask decisions as need arises
       - All other mitigation efforts will remain in place
       - Masks will still be available for those who chose to wear them
       - An email would be sent to parents stating that masks will be optional and should the need arise, the school will communicate a masking decision
       - Adopted unanimously by board member votes
       - Gillian motions to end current mask policy
       - Christin seconds
6. Finance Committee Report – Katie
   * + - Break-even budget
       - Current ADM: 182.5
       - $350,000 ESSR funds to be used by next year
       - $140,000 in addition to address learning loss
         * ESSR funds can be used to pay for bus transportation as well as admission if the field trip is an educational trip
       - Title funds- only used 14% (can roll over 15%, will apply for a waiver to roll over additional funds for next year)
       - Applied for $100,000 grant to continue our City Connects contract and relationship
       - Looking at enrollment for next year to see what attendance will look like
       - Fundraiser brought in $1400
7. Executive Director’s Report – Leah
   * + Enrollment:
     + MAP/NWEA data has been collected, data will be used to set new goals with The Guild
     + Meeting with City Connects took place on March 9th, went well. No additional funds will be provided unfortunately so a grant was applied for through SPPS-JA Community Partnership asking for $100,000 (3 years)
     + MCA testing scheduled April 25- May 6th
     + 6th grade Sexual Health presentation will be in April, parents may opt out
       - CLUES will be working with the school on this as well
       - Permission slip will be sent out to parents
     + One Title 1 position is open
     + Science position is still open
     + Playground- on hold
       - * Hoping to move quickly once a lease has been signed if that is the route it takes
     + The Guild is extending our contract to a 5-year contract
     + Lease negotiations- working with Kou Vang, waiting on response
       - * ADM of 200 to move comfortably to a new building
     + LP choir will be performing at the Timberwolves game on April 7th
     + Fish fry fundraiser was a success
8. Other Business -
   * COVID update
     + 0 cases in 3 weeks
     + Ramsey County currently at “low” risk
   * Goals review - review updated goals from recent annual report
   * \*Closed session pursuant to Minnesota Statutes Section 13D.05, subdivision 2(a)(3), for the purpose of discussing private educational data related to a student.
     + Christine motions to move to the closed session
     + Katie seconds
     + Christine motions to end the closed session
     + Gillian seconds
     + Katie motions to move back to the open session
     + Beth seconds
9. Public Communication to the Board
   * None
10. Board Actions
    * Approve Check Register for January 2022 and February 2022
      + Christine motions
      + Katie seconds
11. Adjournment @6:00
    * Christine motions
    * Beth seconds

**Next regular board meeting: Monday, April 18, 2022 @ 5pm**