**March 2022 Board Meeting Minutes of LIFE Prep**

**Date:** Monday - March 21, 2022

**Time:** 5:00-6:30 PM

**Location:** LIFE Prep School: 930 Geranium Avenue East, St. Paul, MN 55106

**Members in attendance: Nou, Gillian, Leah, Katie, Beth, Mike, Christine**

 **Additional- Ms. Sisi, Kelsey, Christyna, Dawn**

**Called to order:** @ 5:06 by Nou

**Agenda:**

1. Conflict of Interest
	* None
2. Consent Items:
	* Review/approve March 2022 agenda
		+ Gillian approves
		+ Katie seconds
	* Review/approve January 2022 minutes
		+ Mike motions
		+ Gillian seconds
3. Authorizer Communication – (The Guild)
	* + Automatically renewing contract and moving to a 5 year contract and will move forward working on new goals prior to the April board meeting. They will then send those goals to MDE.
		+ Jim is planning a scheduled visit to the school in the next week or two
4. Executive Committee Report – Nou
	* + Discussed May annual meeting, there will be 2 open positions
		+ Pang’s term will be ending and hoping to get another parent member
5. Policy Committee Report – Christine
	* + Mike motions to adopt Resolution Regarding Face Coverings and Delegating Authority to Superinternet
		+ Christine seconds
			- Discussion- this policy will allow parents/children as well as teachers the option of wearing a mask
			- Will also allow for flexibility to make mask decisions as need arises
			- All other mitigation efforts will remain in place
			- Masks will still be available for those who chose to wear them
			- An email would be sent to parents stating that masks will be optional and should the need arise, the school will communicate a masking decision
			- Adopted unanimously by board member votes
			- Gillian motions to end current mask policy
			- Christin seconds
6. Finance Committee Report – Katie
	* + - Break-even budget
			- Current ADM: 182.5
			- $350,000 ESSR funds to be used by next year
			- $140,000 in addition to address learning loss
				* ESSR funds can be used to pay for bus transportation as well as admission if the field trip is an educational trip
			- Title funds- only used 14% (can roll over 15%, will apply for a waiver to roll over additional funds for next year)
			- Applied for $100,000 grant to continue our City Connects contract and relationship
			- Looking at enrollment for next year to see what attendance will look like
			- Fundraiser brought in $1400
7. Executive Director’s Report – Leah
	* + Enrollment:
		+ MAP/NWEA data has been collected, data will be used to set new goals with The Guild
		+ Meeting with City Connects took place on March 9th, went well. No additional funds will be provided unfortunately so a grant was applied for through SPPS-JA Community Partnership asking for $100,000 (3 years)
		+ MCA testing scheduled April 25- May 6th
		+ 6th grade Sexual Health presentation will be in April, parents may opt out
			- CLUES will be working with the school on this as well
			- Permission slip will be sent out to parents
		+ One Title 1 position is open
		+ Science position is still open
		+ Playground- on hold
			- * Hoping to move quickly once a lease has been signed if that is the route it takes
		+ The Guild is extending our contract to a 5-year contract
		+ Lease negotiations- working with Kou Vang, waiting on response
			- * ADM of 200 to move comfortably to a new building
		+ LP choir will be performing at the Timberwolves game on April 7th
		+ Fish fry fundraiser was a success
8. Other Business -
	* COVID update
		+ 0 cases in 3 weeks
		+ Ramsey County currently at “low” risk
	* Goals review - review updated goals from recent annual report
	* \*Closed session pursuant to Minnesota Statutes Section 13D.05, subdivision 2(a)(3), for the purpose of discussing private educational data related to a student.
		+ Christine motions to move to the closed session
		+ Katie seconds
		+ Christine motions to end the closed session
		+ Gillian seconds
		+ Katie motions to move back to the open session
		+ Beth seconds
9. Public Communication to the Board
	* None
10. Board Actions
	* Approve Check Register for January 2022 and February 2022
		+ Christine motions
		+ Katie seconds
11. Adjournment @6:00
	* Christine motions
	* Beth seconds

**Next regular board meeting: Monday, April 18, 2022 @ 5pm**